

Charanpal Singh

Master of Business Administration

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EDUCATION

Master of Business Administration
Charles Darwin University
07/2014 - 11/2026 | CGPA: 4.68 (out of 7)

Leadership and Change Management
Indian Institute of Management, Indore
03/2025 - 11/2025 | CGPA: 4.11 (out of 4.33)

Master in computer applications
Uttarakhand Technical University
07/2010 - 06/2013 | Percentage: 70%

Bachelor of Commerce
HNB Garhwal University
07/2007 - 06/2010 | Percentage: 53%

Class 12th
Shri Guru Ram Rai School
07/2006 - 07/2007 | Percentage: 50%

Class 10th
Tagore Bal Niketan High School
07/2004 - 05/2005 | Percentage: 69%

INTERNSHIP

Intern
Charles Darwin University
03/2016 - 11/2016

- Assisted with HR administration and maintained accurate employee records and databases.
- Prepared, organized, and filed HR documents, reports, and employee information.
- Supported employee data entry, verification, and regular record updates.

WORK EXPERIENCE

Director
GORI Foundation
07/2017 - Present

- Directed and coordinated social welfare and community development initiatives.
- Planned and implemented community support and public welfare programs.
- Coordinated volunteers, NGOs, community members, and stakeholders. Managed projects, resources, documentation, outreach, and awareness activities.

PROJECTS

Entrepreneurship and Innovation Masterclasses in Government Schools (2024)
02/2022 - 04/2022

- Designed and conducted hands-on masterclasses on entrepreneurship and innovation for government school students to foster grassroots creativity.Empowered young learners to apply critical thinking, leading to the creation of numerous student-led innovative ideas and prototypes.Cultivated a sustainable culture of innovation and problem-solving across the regional student community.

International Relations & Policy Development – UPES (2020-2023)

- Led the development of international collaborations, formulating strategic policies and SOPs for global exchange programs. Engineered key articulation and progression agreements with top global institutions, including NTU (UK) and UQ (Australia). Successfully executed the university's first-ever articulation program, significantly driving international student mobility.

Building Reports for the Institution Innovation Council (IIC) – UPES (2023)

- Authored comprehensive reports and documentation for the Ministry of Education's Institution's Innovation Council (IIC). Highlighted university innovation activities, strategic meetings, and future entrepreneurial initiatives for the UPES Council for Innovation and Entrepreneurship. Secured a top 4-star rating for the institution while earning official recognition as a Mentor and Innovation Manager.

International Co-Teaching Initiative – UPES

- Facilitated strategic international co-teaching projects, seamlessly coordinating faculty involvement, internal processes, and student certifications across global universities.Enhanced global learning opportunities while opening viable new revenue streams for the institution.

DevOps Bootcamp – UPES & INT Israel | 2023

- Spearheaded a joint DevOps bootcamp with INT Israel, managing the entire lifecycle from partnership initiation to event execution across hybrid modules. Expanded student career pathways, significantly improving technology sector placements and securing two new collaborative projects.

Employee Record Archiving & Digitization – Charles Darwin University (2016)

- Managed the transition from physical employee records to digital systems using RM-8 and Alesco platforms. Streamlined administrative data workflows and ensured full compliance with modern institutional record-keeping standards.

WORK EXPERIENCE

Assistant Director
Rai University
03 / 2026 - 05 / 2026

- Assisted in developing and managing strategic partnerships with international universities.
- Coordinated with overseas institutions to establish and strengthen academic collaborations.
- Supported partnership negotiations, meetings, agreements, and joint initiatives.

Manager
DBS Global University
05 / 2025 - 12 / 2025

- Managed and developed strategic partnerships with international universities and institutions.
- Coordinated with overseas representatives to establish and maintain academic collaborations.
- Led meetings, discussions, and negotiations for partnership agreements and initiatives.

Manager
Teamlease EdTech
11 / 2023 - 05 / 2024

- Managed daily operations and ensured smooth and efficient organizational functioning.
- Supervised student support services and resolved student queries and concerns.
- Coordinated with internal teams to address operational issues and improve workflows.

Assistant Manager
Global University System
03 / 2020 - 11 / 2023

- Managed international university partnerships and supported institutional collaboration.
- Coordinated with overseas universities and academic representatives on partnership opportunities.
- Supported student exchange, academic, and institutional partnership initiatives.

Customer Support Executive
Vodafone Australia
01 / 2015 - 01 / 2018

- Handled customer support and sales activities to achieve business objectives.
- Assisted customers with product and service inquiries and provided effective solutions.
- Promoted products and services while generating and following up on sales leads.

ORGANIZATIONS

Yukti Verification Evaluator
Internal/External Evaluator

- Evaluates and validates innovative ideas and projects from students and startups, providing feedback to support their development and recognition.

ACHIEVEMENTS

Jury Member & Speaker – NASA Space Apps Challenge 2025
Invited to serve as a Jury Member and Speaker at the NASA Space Apps Challenge 2025.

Startup Mentor – Startup World Cup
Selected as a mentor for the Startup World Cup, supporting entrepreneurs and early-stage startups.

Honorary Research Fellow Award – Shinawatra University, Thailand
Received an Honorary Research Fellowship in recognition of academic and research contributions.

ISRO Mission Control Centre Visit
Invited to visit the ISRO Mission Control Centre, rocket launchpad, and VIP area ahead of the PSLV-C59/Proba-3 launch.

Jagriti Yatra Scholarship
Awarded a scholarship to participate in Jagriti Yatra, a renowned entrepreneurship-focused train journey across India.

Guest of Honor – National Service Scheme (NSS), UPES
Recognized for contributions to social work and educational support for students.

Techstars Startup Mentor Award – Techstars
Recognized for mentoring and supporting emerging startups during Techstars Startup Weekend.

Leader Award – Coles, Australia
Recognized for effective leadership and team management while handling a high workload with a lean team.

High 5 Winner Award – Vodafone Australia
Recognized among the top five performers nationally and awarded an international tour and conference experience in Singapore.

National Highest Achiever – Vodafone Australia
Recognized as a National Highest Achiever and awarded AUD 10,000 for outstanding performance.

Outstanding Achievement Award – Charles Darwin University
Received the award for outstanding academic achievement during the MBA program.

Social Honor – GORI Foundation
Recognized for social service and contributions toward education for underprivileged children.

Mr. Fresher Award – DBUU
Awarded for fostering a positive and engaging campus environment as a new student.

Sports & Cultural Awards
Received multiple awards for active participation and contributions to sports, cultural, and extracurricular activities.

ORGANIZATIONS

Innovation Ambassador – IIC (MoE)
Volunteer Innovation Ambassador

- Promotes innovation, entrepreneurship, and startup culture while mentoring students and supporting emerging innovators.

Mentor – MoE E-Learning Resources
Mentor

- Supports students and educators in adopting digital learning tools and promotes accessible, innovative, and technology-driven education.

LANGUAGE PROFICIENCY

IELTS [Academic]
Overall Band: 7.5

- Listening: 8.0
- Reading: 8.5
- Writing: 6.5
- Speaking: 7.5

PTE
Overall Band: 71

- Listening: 67
- Reading: 76
- Reading: 69
- Speaking: 72

CERTIFICATES

Lean Six Sigma Foundations
National Association of State Boards of Accountancy (NASBA) (02/2026)

Entrepreneurship Foundations
LinkedIn (08/2024)

Using AI as Your SEO Assistant
LinkedIn (04/2024)

You Can Innovate: User Innovation & Entrepreneurship
Massachusetts Institute of Technology (10/2020)

Foundations of Business Strategy
University of Virginia (08/2020)

Investment Risk Management
Coursera (06/2020)

SKILLS

Collaboration Skills | Strategic Planning | Multi Tasking | Strong Communication | Critical Thinking | Leadership | Time Management | Team Work | Good Listening

INTERESTS

Reading Books | Meeting New People | Travelling | Playing Cricket | Outdoor activity | Playing Badminton

LANGUAGES

Hindi
Full Professional Proficiency

English
Full Professional Proficiency

Punjabi
Full Professional Proficiency